

## REGISTRATION TEAM

PURPOSE: Register attendees

NUMBER OF VOLUNTEERS NEEDED: 15

COMMITMENT LEVEL: Minimum: 3 hours  
Maximum: 6 hours

SHIFTS TO BE FILLED: June 29, 2008 (Sunday): 3PM-6PM; 6PM-9PM

REPORTS TO & WORKS WITH: Operations Staff & Volunteer Coordinator

### OVERVIEW:

We are estimating that over 8000 people will attend NA 2008. All these people will need to be registered and counted as having attended. The registration team is only one day but the first face of our conference. Those with good customer service experience and computer savvy are asked to participate.

### RESPONSIBILITIES (include but not limited to):

- Assist operations in putting together conference packets
- Register attendees and/or their church group
- Function an easy computer registration program
- Light math & calculations
- Available for other miscellaneous needs